

Steps to Financial Aid Success

- _____ **1. Apply for PIN.** Apply on the Web. www.pin.ed.gov
The PIN is your Personal Identification Number. Parents will need to apply for their own PIN if their information is to be included on your application.
- _____ **2. Complete the FAFSA.** File on the Web. www.fafsa.ed.gov
The Free Application for Federal Student Aid will need to be completed using last year's tax information. For example, if you are applying for the 2010/2011 school year you would use your 2009 tax information. Be sure to enter PNC's School Code - 001826 - and print a confirmation page. State grant filing deadline is **March 10th**.
- _____ **3. Review your Student Aid Report (SAR).**
The SAR is a summary of your FAFSA information which reflects your Estimated Family Contribution (EFC) and determines your aid eligibility. Make any corrections necessary immediately. Corrections must be made by May 15th to meet state correction filing. An Asterisk (*) next to your EFC means you have been selected for verification and will be receiving information from the Financial Aid office regarding your next step.
- _____ **4. PNC Receives SAR Data and May Require Additional Info.**
PNC will notify you via U.S. mail if additional information is needed. Be sure to open all mail from PNC's Financial Aid office; processing of your aid will stop if requested information is not given.
- _____ **5. Receive Award Notification Letter.**
To receive an award notification, you must be an admitted student. This letter will estimate your financial award based on your anticipated attendance as indicated on the FAFSA (half-time, ¾ time, or full-time). If you would like to utilize any of the loan programs, you must accept them through your Self-Service Banner (SSB) account.
- _____ **6. Accept Award Offer on SSB.**
From the PNC Home page, www.pnc.edu, click on **myPNC**; then click on **Launch my PNC Banner**; click on **Financial Aid**; select **Award Information**; click on **Award for Aid Year**, then select correct academic year and click **Submit**. Click **Accept Award Offer Tab**. Follow the directions on the page to review and accept partial or full loans. If accepting loans, make sure to follow instructions to sign a **Master Promissory Note (MPN) and complete Loan Entrance Counseling**: <http://www.pnc.edu/financialaid/direct.html>. If completed after Fall 2008, MPN and Loan Entrance Counseling do not have to be completed again while at PNC.
- _____ **7. Confirm Enrollment and Accept Fees.**
From the PNC Home Page, www.pnc.edu, click on **myPNC**; then click on **Launch my PNC Banner**; select **Registration Status/Enrollment Confirmation**. You must confirm by or before Invoice Due Date.

Further questions?

Contact PNC Enrollment Services.

Phone: 219.785.5460 or 800.872.1231 ext. 5460

Fax: 219.785.5653; Email: finaid@pnc.edu

www.pnc.edu/financialaid