

CONSTITUTION OF THE FACULTY OF PURDUE UNIVERSITY NORTH CENTRAL

The members of the faculty of Purdue University North Central constitute a community of scholars whose purpose is to find, discover and create knowledge, to share that knowledge with our students, our colleagues and the wider community, and to apply that knowledge especially to the constituencies of PNC. The faculty accomplish this purpose by

- Developing, delivering and demonstrating the effectiveness of academic programs that provide students with the opportunity to earn a Purdue education. Such an education will encourage them to refine their understanding of the world, to examine their values and to develop an intellectual and ethical framework for conducting their lives; such an education will enhance not only their economic well being but also their capacity for a worthwhile life as individuals and citizens.
- Applying expertise based on sound scholarship to the problems, challenges, opportunities and needs of the communities and individuals we serve.
- Pursuing a wide range of scholarly activities necessary for building, sustaining and disseminating the knowledge which is the foundation for serving our constituencies.

This Constitution delineates the powers, rights, privileges and responsibilities of the Faculty of Purdue University North Central and the basic form of governance of that Faculty. The Faculty constitute a single academically autonomous body within Purdue University. As such, and subject to the authority of the President and the Board of Trustees of Purdue University, the Faculty are empowered to govern themselves as they deem most effective in fulfilling the educational mission of Purdue University North Central and in accomplishing their purpose.

ARTICLE I

COMPOSITION AND CLASSIFICATION OF THE FACULTY OF PURDUE UNIVERSITY NORTH CENTRAL

A. The faculty of Purdue University North Central

The faculty of Purdue University North Central shall be composed of the following:

- The President of Purdue University
- The Chancellor of Purdue University North Central
- The Vice Chancellor for Academic Affairs of Purdue University North Central
- All full-time tenured and tenure-track faculty members of Purdue University North Central holding the rank of Professor, Associate Professor, Assistant Professor or Instructor;
- All full-time members of Purdue University North Central Clinical/Professional and Research faculty holding the rank of Professor, Associate Professor, Assistant Professor or Instructor
- All members of the visiting, adjunct, affiliate and associate faculty of Purdue University North Central holding the rank of Professor, Associate Professor, Assistant Professor or Instructor

- All full-time members of the Purdue University North Central faculty holding the rank of Lecturer, whether limited-term or continuing
- All members of the faculty of Purdue University North Central holding the rank of Professor Emerita or Professor Emeritus
- All members of the staff of the Library of Purdue University North Central holding the rank of Professor, Associate Professor, Assistant Professor or Instructor

B. The Governing Faculty of Purdue University North Central

The Governing Faculty of Purdue University North Central shall be composed of the President, the Chancellor, the Vice Chancellor for Academic Affairs and the members of the faculty of Purdue University North Central who are tenured or tenure-track. Except as otherwise specified in this Constitution or in the Bylaws of the Faculty Senate, only members of the Governing Faculty shall be eligible to vote in convocations of the Faculty and in elections for members of the Faculty Senate and its committees, and to serve in the Faculty Senate and on committees of the Faculty Senate. The members of the faculty of Purdue University North Central whose service includes more than half time assignment to administrative or professional duties or to the administrative/professional staff shall be considered Administrative Faculty during the period of such assignment and shall not be eligible to vote in convocations of the Faculty or in elections for members of the Faculty Senate or its committees, nor to serve in the Faculty Senate or on committees of the Faculty Senate, except as otherwise specified in this Constitution or in the Bylaws of the Faculty Senate.

Visiting and temporary faculty, professors emeriti and emeritae, adjunct, affiliate and associate faculty, clinical/professional faculty, research faculty and continuing lecturers and limited term lecturers, and persons with courtesy faculty appointments, shall not be members of the Governing Faculty.

Members of the Governing Faculty whose attachment to a particular academic unit is not clearly defined by the terms of their employment, or who are attached to more than one academic unit, shall have an academic unit designated as their governance unit by the Faculty Senate for the purpose of participation in faculty governance. Such designation shall not affect other conditions of their employment.

Members of the Governing Faculty who are on leave shall retain their membership in the Governing Faculty. They may choose to retain their membership on Faculty Senate or any of its committees during their time of leave, provided they are available to participate fully in the responsibilities entailed thereby. Members of the Governing Faculty who are not available to participate fully shall be replaced on Faculty Senate and on its committees during the period of their leave by procedures specified in the Bylaws of the Faculty Senate.

Members of the Governing Faculty exercising the option of voluntary early partial retirement shall retain their membership in the Governing Faculty, and may choose to retain their membership on Faculty Senate or any of its committees, provided they are available during the entire calendar year to participate fully in the responsibilities entailed thereby.

Committee membership which is solely at the discretion of the President, the Provost, the Chancellor or the Vice Chancellor for Academic Affairs shall not be affected by these restrictions, provided that any such appointments requiring a member of the faculty must be filled by a member of the Governing Faculty.

All references in this document, from this point forward, to the Faculty, capitalized and not otherwise modified, shall mean the Governing Faculty.

ARTICLE II

POWERS AND RESPONSIBILITIES OF THE FACULTY

A. General Powers and Responsibilities of the Faculty

Subject to the authority of the Board of Trustees, the Faculty shall have the general power and responsibility to adopt policies, regulations and procedures needed to achieve the educational objectives of Purdue University North Central and to promote the general and academic welfare of those involved in these policies, regulations and procedures.

B. Specific Powers and Responsibilities of the Faculty

Subject to the authority of the Board of Trustees, the Faculty shall be specifically empowered to:

1. Review and approve the undergraduate degree titles conferred by Purdue University North Central
2. Review and approve and recommend to the Trustees the establishment of new degrees and degree programs to be introduced at Purdue University North Central, and the discontinuance of existing degrees and degree programs when they no longer contribute to the fulfillment of the mission of Purdue University North Central
3. Review and approve the general requirements for the curricula of Purdue University North Central leading toward undergraduate degrees
4. Review and approve the general requirements for the curricula of Purdue University North Central leading toward graduate degrees, subject to the authority of the Graduate School of Purdue University
5. Establish undergraduate curricula and course content, provided the interests of the University as a whole, the Faculty as a whole and the other Schools within Purdue University are not compromised
6. Establish graduate curricula and course content, subject to the authority of the Graduate School of Purdue University and provided that the interests of the University as a whole, the Faculty as a whole and the other Schools within Purdue University are not compromised
7. Establish instructional and examination policies, modes, methods and procedures
8. Advise the Chancellor, the President and the Board of Trustees concerning policies and criteria for admission of new and transfer students to undergraduate certificate and degree programs and for graduation from such programs
9. Advise the Chancellor, the President and the Board of Trustees concerning policies and criteria for admission of new and transfer students to graduate certificate and

degree programs and for graduation from such programs, subject to the authority of the Graduate School of Purdue University

10. Nominate and approve all candidates for undergraduate degrees
11. Assess the effectiveness of the various academic programs in promoting student learning
12. Recommend policies regarding changes in the academic organization of Purdue University North Central
13. Establish the academic calendar and the general policies for scheduling classes
14. Recommend policies regarding the administration of the library, media services, academic computing, and telecommunication resources and services
15. Recommend policies regarding resource allocation, budget priorities and the planning of physical facilities when these affect the welfare of the Faculty and the students
16. Establish policies for the participation of Purdue University North Central and its students in intercollegiate athletics
17. Establish policies governing student extra-curricular activities sanctioned and sponsored by Purdue University North Central
18. Establish policies governing the conduct and dismissal of students at Purdue University North Central, in consultation with the Dean of Students
19. Review and act upon any action of the student legislative body of Purdue University North Central whenever it receives the request to do so from that body
20. Participate in University-wide faculty governance through its representation in the University Senate as provided for in the bylaws of that body
21. Establish a committee to advise the President of the University and the Board of Trustees in filling the office of Chancellor of Purdue University North Central when a vacancy occurs in that position
22. Review and advise the Chancellor, the President and the Board of Trustees on policies affecting the general welfare, rights and privileges, tenure and responsibilities of the faculty and the nature and conditions of faculty work, including but not limited to standards and procedures for appointment to and academic promotion within the Faculty

C. Powers and Responsibilities of Academic Units

Academic units composed of subsets of the faculty shall have only such powers and responsibilities as may from time to time be delegated or assigned to them by the Faculty. In no instance shall any academic unit other than the Faculty have, or have delegated or assigned to it, the power to amend, supersede, extend or reject a decision made by the Faculty on any matter falling within the powers and responsibilities of the Faculty.

D. Relationship to the Board of Trustees

The Faculty shall in all instances have the right to present to the Board of Trustees through the Chancellor and the President of the University its views on any faculty or administrative matter pertaining to the conduct and welfare of Purdue University North Central, its faculty or its students.

ARTICLE III

ORGANIZATION AND GOVERNANCE OF THE FACULTY

A. Organization of the Faculty

The Faculty of Purdue University North Central as a whole shall constitute the primary academic unit of Purdue University North Central. The powers and responsibilities of the Faculty shall be exercised by that Faculty acting as a single academically autonomous body as established by the Trustees of Purdue University and delineated in this Constitution.

The faculty of Purdue University North Central may from time to time be organized into such secondary units as may be appropriate to facilitate the accomplishment of the educational mission of Purdue University North Central. Such secondary units may, at the discretion of the Chancellor, be further subdivided as needed to facilitate the academic goals and processes of Purdue University North Central. Members of the Faculty within any of these secondary units and subdivisions shall have the power to organize and govern themselves as they deem appropriate, including the establishment of committees within such units and subdivisions, provided that such organization and governance be consistent with that of the Governing Faculty of Purdue University North Central as delineated in this Constitution. At no time shall the powers or responsibilities of such a unit or subdivision exceed or replace those of the Faculty of Purdue University North Central.

B. Governance of the Faculty

The Faculty of Purdue University North Central shall govern itself through its Faculty Senate, which shall exercise the legislative and policy making powers and responsibilities that are assigned to the Faculty. Its decisions in exercising those powers and responsibilities shall be subject to review and check by the Faculty through procedures established in this Constitution and in the Bylaws of the Faculty Senate.

C. Composition of the Faculty Senate

The Faculty Senate of Purdue University North Central shall be composed of the following:

1. The President of Purdue University
2. The Chancellor of Purdue University North Central
3. The Vice Chancellor for Academic Affairs of Purdue University North Central
4. Members of the Governing Faculty selected as specified in the Bylaws of the Faculty Senate

All elected members of the Senate shall serve with vote. The President, the Chancellor and the Vice Chancellor shall serve *ex officio* with vote.

Election of members to the Faculty Senate, and to its committees and subcommittees, shall be held regularly as specified in the Bylaws of the Faculty Senate.

All members of the Governing Faculty who are not Administrative Faculty, and only members of the Governing Faculty, are eligible for election to the Faculty Senate and its

committees and subcommittees and are eligible to vote for members of Faculty Senate and its committees and subcommittees, as specified in Article I of this Constitution.

A member of the Faculty Senate may be recalled by procedures specified in the Bylaws of the Faculty Senate.

D. Faculty Senate Policies and Procedures Manual

A Faculty Senate Policies and Procedures Manual shall be established. It shall be regularly maintained and made accessible to the Faculty by the Secretary of the Faculty as specified in the Bylaws of the Faculty Senate. Its contents shall be as specified by the Faculty Senate through its Bylaws and resolutions.

E. Review and Check of Decisions of the Faculty Senate

1. The powers and responsibilities of the Faculty of Purdue University North Central shall be exercised through its Faculty Senate, as provided above, subject to review and check by the Faculty by either of the following procedures:
 - a. At any convocation of the Faculty called by the Faculty Senate, actions of the Faculty Senate may be brought to the floor for discussion. If more than half of the members of the Governing Faculty present and voting at that convocation reject a previous action of the Faculty Senate, the measure shall be placed on the agenda of the next regular meeting of the Faculty Senate for reconsideration.
 - b. Within two weeks after the circulation of the minutes of a Faculty Senate meeting at which an action was taken, a petition may be circulated and signed by at least 20% of the Governing Faculty stating the objections of the petitioners to the action. If such a petition is received by the Chair of Faculty Senate, the measure shall be placed on the agenda of the next regular meeting of the Faculty Senate for reconsideration.
2. When a measure is reconsidered by the Faculty Senate, the original decision may be either rescinded or reaffirmed. If it is rescinded, no further action is necessary. If it is reaffirmed, the measure shall be submitted to the Governing Faculty by mail or electronic ballot. The negative vote of more than half of those voting is required to rescind the original decision of the Faculty Senate and shall be final.
3. In no instance shall decisions of the Faculty be subject to revision or reversal by the Faculty Senate.

ARTICLE IV

CONVOCATIONS OF THE FACULTY

- A. A special convocation of the Faculty is one at which action may be taken by the Governing Faculty.
1. A special convocation may be called by either of the following procedures:
 - a. A petition may be circulated among the Governing Faculty calling for a special convocation and stating the agenda for the convocation. Such a petition shall be submitted to the Chair of Faculty Senate, who will forward it to the Secretary of the Faculty for verification. If the Secretary verifies that 20% of the members of the Governing Faculty have signed the petition, a special convocation of the Faculty shall be called by the Chair of Faculty Senate.
 - b. The Faculty Senate may call for a special convocation by resolution. If more than half of the voting members of the Senate approve such a resolution, a special convocation of the Faculty shall be called by the Chair of Faculty Senate.
 2. The date, time and place of any special convocation shall be published to the Faculty by the Agenda Committee at least seven calendar days before the convocation. The agenda of a special convocation shall be limited to the topic or topics specified by the Faculty petition or the Senate resolution which initiated the convocation. The Secretary of the Faculty shall be responsible for securing an appropriate venue.
 3. At such a special convocation of the Faculty, any of the following actions may be taken by the Governing Faculty:
 - a. The Faculty Senate may be petitioned for action on any item on the convocation agenda by the convened Faculty. A positive vote by more than half of Governing Faculty members present and voting shall be required and sufficient to cause the issue to be placed on the agenda of the next regular meeting of the Faculty Senate.
 - b. The convened Governing Faculty may take action on any item on the convocation agenda which is within the rights, privileges, powers and responsibilities of the Faculty, provided that at least half of the Governing Faculty are present at the convocation and that the action is approved by at least two thirds of the Governing Faculty present.
 - c. Actions of the Faculty Senate may be brought to the floor for discussion, whether on the convocation agenda or not. If more than half of the Governing Faculty present and voting at that convocation reject a previous action of the Faculty Senate, the measure shall be placed on the agenda of the next regular meeting of the Faculty Senate for reconsideration, as provided in Article III above.
 - d. At any convocation of the Faculty, any issue may be brought up for discussion, whether on the agenda or not.
- B. The Faculty of Purdue University North Central shall be regularly convoked by the Chair of the Faculty Senate once during each regular academic year. The purpose of this convocation

shall be to receive appropriate communications from the Chancellor, or to present matters of concern to the Chancellor, or both. The Chancellor shall preside and the Chair of Faculty Senate shall chair these convocations of the Faculty. The Faculty Senate, in consultation with the Chancellor, shall schedule these convocations and shall establish the agenda, and shall publish to the Faculty the place, date and time, and agenda for the convocation at least fourteen calendar days before the convocation. If the date or time must be changed, the new date and time must be selected to allow for at least seven calendar days notice of the changed date and time. The Secretary of the Faculty shall be responsible for securing an appropriate venue. No action may be taken by the convened Faculty at a regular convocation of the Faculty.

- C. In addition to this annual regular convocation, a convocation of the Faculty may be called, on any topic and at any time, by the Chancellor or by the Vice Chancellor for Academic Affairs. The Chancellor shall preside and the Chair of Faculty Senate shall chair these convocations of the Faculty. The Faculty Senate, in consultation with the Chancellor or the Vice Chancellor as appropriate, shall schedule these convocations and shall establish the agenda, and shall publish to the Faculty the place, date and time, and agenda for the convocation at least fourteen calendar days before the convocation. If the date or time must be changed, the new date and time must be selected to allow for at least seven calendar days notice of the changed date and time. The Secretary of the Faculty shall be responsible for securing an appropriate venue. No action may be taken by the convened Faculty at a convocation called by the Chancellor or the Vice Chancellor.

ARTICLE V

AMENDMENTS TO THE CONSTITUTION

- A. Amendments to this Constitution may be initiated by any one of the following procedures:
1. By petition to the Faculty Senate signed by 20% of the Governing Faculty. The petition must state the amendment desired and should state why the amendment is desirable. The petition must be presented to either the Chair of Faculty Senate, the Secretary of the Faculty or the Agenda Committee. When such petition is received and the Secretary of the Faculty has verified that it has been signed by 20% of the Governing Faculty, it shall be placed on the agenda of the Faculty Senate.
 2. By a proposal to the Faculty Senate as a regular order of business, as presented by a member of the Faculty Senate or one of its committees.
- B. In either case, a positive vote by at least two-thirds of the Faculty Senate shall be required and sufficient to constitute approval of the proposed amendment.
- C. If the Faculty Senate approves the proposed amendment, it shall then be submitted to the Governing Faculty for vote.
- D. If the amendment was proposed by a member of the Faculty Senate or one of its committees, and the Faculty Senate fails to approve the proposed amendment, no further action is necessary.

- E. If the amendment was proposed by Faculty petition and the Faculty Senate fails to approve the proposed amendment, its sponsors may obtain the signatures of more members of the Governing Faculty and resubmit the petition. If the Secretary verifies that at least a further 10% of the Governing Faculty have signed the petition, the proposed amendment shall be submitted to the Governing Faculty for vote.
 - F. When a proposed amendment is submitted to the Governing Faculty for vote, the ballot may be taken electronically or by mail. A proposed amendment submitted to the Governing Faculty for vote shall be considered adopted if at least two-thirds of those voting approve the amendment.
 - G. Once adopted by the Faculty, an amendment shall become effective immediately and shall be implemented according to the timetable specified in the proposing motion.
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*University Senate Document 69-10
17 November 1969
As approved by the University Senate
15 December 1969
As approved by the Faculty Council
17 April 1975
As approved by the Faculty
6 May 1975
As approved by the Faculty Council
25 April 1984
As approved by the Faculty
7 September 1984
As approved by the University Senate
28 January 1985
As approved by the President and the Board of Trustees
29 March 1985
As approved by the Faculty Council
30 March 2001
As approved by the Faculty
12 April 2001
As approved by the University Senate
19 November 2001
As approved by the President and the Board of Trustees
8 February 2002
As approved by the Faculty Senate
13 October 2006
As approved by the Faculty
20 October 2006
As approved by the President and the Board of Trustees*