

DIRECT REPORTS

9/23/09

Present: John Coggins, Larry Barrett, KR Johnson, Barb Austin, Sue Wilson, Sandy Czekaj

Absent: Tony Cardenas (NACAC), Carol Kurmis (NACAC), Madonna Tritle (WL IR)

Next meeting is scheduled for Wednesday, October 7, at 2:00 in LSF060.

Larry:

- There was a good meeting today with Don Cramer from the National Guard. They are interested in partnering/supporting our Veterans Day event.

Advising:

- Tutoring in math and chemistry has started in the Student Success Center and there have already been quite a few students inquiring.
- Larry reported there are a couple of students who have volunteered to tutor. He will suggest those students conduct tutoring in the Cyber Café or cafeteria as it may not be a good idea to have paid with unpaid tutors in SSC.
- Larry applauded Barb on her efforts to get tutoring underway. Funds are down for tutors in the center.
- Study table for athletes started two weeks ago and has been well attended and productive.
- Larry suggested using this model for those students who are on probation however it may be hard to enforce.
- Most departments are supportive of the professional advisors.
- Different ideas are being evaluated including trying a pilot program with one of the departments to have co-advisors.

Enrollment Operations/Registration:

Admissions

- Sending out letters to the No-Show transfer and undergraduate students asking if they want to be updated for a future session.
- Sending out letters to Fall 09 incompletes informing them of needed documentation along with consequences of a registration hold if documentation is not received prior to Spring 2010 registration

Registration

- Academic History Load is looking good. It appears the history will load even with errors which is good. We then have to review errors and make any necessary adjustments. This will help eliminate double entry of academic history into two systems.
- Looking at possibility of allowing students to print off their own enrollment verifications via the Clearinghouse self-service.

Financial Aid

- We completed our first FISAP report in Banner last Monday
- We are reconciling the funds in Banner against Bev's reports
- Bryant has been working on reconciling student records including MBAE

Library/Media Services:

- Larry added that KR is very active in faculty committees again. He is a good, sound, reasonable faculty member.
- KR commended Amy Lutterman from the Student Success Center on her assistance to the library staff. Barb and KR agreed they have a great team.
- KR reported that there is a lot of activity in the library already this semester.

Student Services:

- Marcia Shurr was promoted from coordinator to assistant director of the child care center as of today.
- A special program celebrating the life of Jodi James will be held 9/29 at noon in LSF002.
- 5/10K in will be held in November. This is the only certified 10k in the area which should bring in additional participants.
- Larry will be giving a presentation to the IDOC on 9/30 regarding why PNC needs to keep the prisons.
- There is a strong push by the state to give prison education to Ivy Tech.
- There have been prospect league meetings regarding building a \$1.4 million stadium with lights, concession stand, and a 3000 seat area at PNC. There is a 50% chance we will get.
- John has been handling a lot of student problems with some being severe in need of immediate attention.
- Sandy has agreed to work on eligibility.
- \$75,000 was grossed at the athletic golf outing.
- Athletes helped at the Opportunity Enterprises pack-a-thon for the Chicago Marathon and on PNC's float for Popcorn Festival.

School Partnerships:

- Larry commended Sue on the fabulous job she is doing with the concurrent enrollment program.

- Sue reported there are 27 schools and 188 courses for the 2009-2010 year.
- Chesterton has required 13 new courses be approved.
- Purdue University will not have official representation on the Concurrent Enrollment Program Committee, but Sue will continue to attend the meetings.

IMPORTANT DATES

10/21 Children's Halloween Party LSF144 5:00 pm

11/11 Veterans Day Program @ noon

11/12 Open House 5:30 – 8:00 pm

11/26 Campus closed ~ Thanksgiving Holiday

11/27 Campus closed ~ Thanksgiving Holiday

12/9 Express Enrollment

12/24 Campus closed ~ Christmas Holiday

12/25 Campus closed ~ Christmas Holiday

12/31 Campus closed ~ New Year's Holiday

1/1 Campus closed ~ New Year's Holiday

1/18 Campus closed ~ Martin Luther King, Jr. Holiday

2/27 Financial Aid Marathon 9:00 am – 9:00 pm

2/28 Financial Aid Marathon 9:00 am – 3:00 pm