

Professional Behaviors Evaluation

Course: _____ Name: _____ Date: _____
 Evaluated by: _____ (Faculty/Teacher/A Mentor/U Supervisor)

Prof. Behaviors	Does Not Meet Expectations 1.00	Meets Expectations 2.00	Exceeds Expectations 3.00
	Attendance	Does not meet attendance policy as required by syllabus or school policy; e.g. numerous tardies, early departures, and/or absences.	Meets attendance policy as required by syllabus or school policy.
Preparedness	Is not prepared for class, field experience, and/or clinical practice, e.g., does not complete required readings and bring necessary materials, or does not prepare lesson plans.	Is well prepared for class, field experience, and/or clinical practice.	Goes beyond required preparation for class or field teaching, e.g., always seeks peers, instructors, school professionals, or parents' input in preparing class or school assignments.
Respectfulness	Does not respect course instructors, peers, school faculty and staff, parents, and/or learners. Does not respect school & family culture.	Respects course instructors, peers, school faculty and staff, parents, and/or learners. Respects school & family culture.	Demonstrates without exception respectful behaviors when dealing and working with different people.
Following Institutional Policies	Does not follow institutional policies and stay informed of communications from PNC and other institutions, e.g., does not inform instructors/host teachers about absences.	Follows institutional policies and stays informed of communications from PNC and other institutions.	
Appearance	Ignores the dress code and dresses inappropriately in educational settings.	Follows the dress code in educational settings and dresses appropriately.	
Flexibility	Does not demonstrate flexibility regarding course content, class scheduling, field experience and clinical practice arrangements. Does not accept changes deemed necessary by faculty and staff of PNC and other institutions.	Demonstrates flexibility regarding course content, class scheduling, field experience and clinical practice arrangements. Accepts changes deemed necessary by faculty and staff of PNC and other institutions	
Collaboration	Does not work well with others or in groups.	Works well with others and in groups.	
Reflection	Does not welcome feedback or make appropriate adjustments to enhance professional growth. Is not willing to suspend initial judgments based upon constructive feedback.	Welcomes feedback and makes appropriate adjustments to enhance professional growth. Is willing to suspend initial judgments based upon constructive feedback.	
Communication	Does not communicate clearly using precise language and professional oral & written expressions.	Communicates clearly using precise language and professional oral & written expressions.	
Integrity/Honesty	Does not acknowledge the work of others when presenting information. Does not protect confidential information. Engage in activities that have been deemed unethical or a misrepresentation.	Accurately acknowledges the work of others when presenting information. Protects confidential information, and does not engage in activity that has been deemed unethical.	
Continuous Growth	Does not participate in required professional development activities including mandatory meetings and workshops.	Participates in required professional development activities including mandatory meetings and workshops.	Always participates in professional development activities including non-mandatory meetings and workshops. Provides consistent evidence of seeking out opportunities for professional growth.
Educational Reform	Does not take the challenge of working toward continuous improvement and change that may enhance learning and support a positive learning environment.	Takes the challenge of working toward continuous improvement and change that may enhance learning and support a positive learning environment.	Always voluntarily takes a leadership role to make continuous improvements and changes that enhance learning and teaching and support a positive learning and teaching environment.