



CLERICAL AND SERVICE STAFF ADVISORY
COMMITTEE MINUTES

NORTH CENTRAL

April 27, 2011

Present: Kenny Clark, Katie Sirko, Amber Cable, Sara Soneye, Joe Maggio, Ella Taylor

The meeting was held in T160 and called to order at 9:05 am

REPORTS:

Treasurer's Report: Katie submitted the report by email to the committee. The current balances are as follows.

Events Fund Balance: \$874.56

Gift Fund Balance: \$132.00

General Fund Balance: ~~-\$472.13~~

Dependent Scholarship Fund Balance: \$52.00

Staff Scholarship Fund Balance: \$8.00

Individual Professional Development Grant: \$500.00

West Lafayette Report:

- Katie reported that the Blue Ribbon Committee is looking at our health care program. She will email the power point to all committee members.
- Luis Lewin spoke about getting an onsite medical clinic.

Administrative Report: No report

Fund Raising Report:

- Sara is buying the candy bars this weekend for our fundraiser.
- The book sale was on April 26. We do not have the final profit from sales yet.

Bridge Report: No report

Spring Luncheon:

- Invitations need to be sent out. Event is scheduled in LSF170A on June 8.
- Amber has contacted Keith. Lasagna, salad, rolls, and dessert will be served.
- Katie will purchase gift bags for give-a-ways which include candles and hand cream that are being donated by a local business.
- Sara will talk to Fred about possibly getting stress balls to go in the bags as this would fit the theme of "Relax, Release, and Renew."

NEW BUSINESS:

CSSAC regional visit will be on June 14, 2011

- Katie will get final count at next WL CSSAC meeting, May 10.
- Steve Turner will welcome the committee and give a short speech. Judy Jacobi has agreed to give a sculpture tour.
- Continental breakfast and box lunches will be served.
- Alumni will donate reusable bags as give-a-ways. Sara will check for more items to put in the bags.

Employee Recognition

- The meeting with Steve Turner is Monday, May 2 at 2:00pm in S142. Please plan to attend and bring your ideas.

Summer Picnic

- Joe would like to have a basketball theme this year. Ideas included bringing in portable basketball hoops to set up, playing a game of “horse,” and attendees will be encouraged to wear favorite team basketball jersey. We also want to keep the live dessert auction. Profits will be split with APSAC. Picnic date will be the last Wednesday of July which is July 27 (11:30am – 1:30pm).

APSAC vs. CSSAC Benefits

- Due to the disparity among employees, the difference in benefits packages that APSAC receives compared to CSSAC has been discussed in West Lafayette meetings. If our committee is in agreement that we would like to see this changed, we need to let West Lafayette know that we support a change.

Website Pictures from 2006

- Dana Krill has been asked to update many pages on the PNC website in order to meet compliance issues. One of the pages needing an update is our 2006 picnic pictures titled, “Bugs Invade.” If we want to keep the pictures on our website, either Dana or someone who has dream weaver software will need to label each photo with a text name. The committee voted unanimously to keep the photos on our web page. Ella will let Dana know so she can keep it on her list of projects as no one on the committee has the dream weaver software.

Meeting adjourned at 10:15am. Next meeting will be May 25, 9:00am in T160.

Respectfully submitted,
Ella Taylor
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes):

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

Amber Cable	SWRZ 137	alcable@pnc.edu
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