



CLERICAL AND SERVICE STAFF ADVISORY
COMMITTEE MINUTES

NORTH CENTRAL

July 8, 2009

Present: Cecilia Kajer, Ginny Borolov, Sherry Behenna, Amber Cable, Christina Nevill, Katie Sirko, Sara Soneye, Ella Taylor, Carol Wright, and Amy Lutterman

Absent: Karen Brown

Guests: Kyle Mulcrone

The meeting was held in Schwarz 214 and called to order at 3:00 p.m.

REPORT:

Administrative Report: None

Guest Report: Kyle Mulcrone gave the following report:

- There will be new insurance options
 - CIGNA – has a larger network to work with
 - Health Savings Accounts
- A representative will be coming in to speak about the new options closer to the change.

Treasurer's Report: Katie Sirko gave the following report:

- No report was given. Katie will email out report when it is completed.

West Lafayette Report: Cecilia Kajer gave the following report:

- CSSAC Committee members will go to West Lafayette in July 14th. West Lafayette is hosting all regional campuses.

COMMITTEES:

Scholarship Committee Report: None

Fundraising: Sara Soneye gave the following report:

This is the current schedule for fundraising events for CSSAC:

- August – Flower Bulbs
- September – Books for Fun
- October – Pampered Chef

Bridge Report: Ella Taylor reported the following:

- Question asked: Why does the accrual rate stop after a C/S employee has had 11 years of consecutive service?
- Answer: Somewhere along in time, probably in the 1960s, Purdue was THE market in the local area, for setting the lead in benefits to attract potential employees. It was decided to put a cap on the amount of vacation an employee could accrue after being here for 11+ years, and, pay out any unused vacation at time of termination (resignation); it was most likely the best practice at the time in the area, and the market leader. *Source: West Lafayette Bridge Questions*

OLD BUSINESS:

Budget Meeting with APASC:

- CSSAC and APSAC will be meeting with Steve Turner on July 30, 2009 on discussing the budget.

Newsletter:

- The first newsletter for the month of July was sent via email to clerical and service staff.

Bridge:

- A new question was asked about clerical and service staff receiving an extra personal day due to no pay raises this coming year.
 - The process of adding an extra personal day is lengthy. Since benefits will be changing soon, a proposal of an extra day should be postponed.

CSSAC Seat on Faculty Senate:

- A request has been sent to Caroline Roper and Jason Curtis for more information on having a seat on Faculty Senate.

NEW BUSINESS:

Summer Picnic -

- The Summer Picnic will be held on July 29th from 11:30am to 1:30pm
- Games chosen will be a Limbo contest, Frisbee, and Bean Bag Toss.
- Inside games will be arranged if the picnic cannot be held outside due to the weather.
- Carol Kurmis attended a meeting representing the APSAC Committee and they will be providing drinks and cups as well as running Bingo
- Stephanie Wallace will be taking pictures during the event.
- Each CSSAC Committee member will be bringing in beach towels for table cloths
- Prizes are being donated from the following people/areas:
 - Todd Laux – 3 coolers
 - Deb Nielsen – various prizes
 - Alumni – Cooler with radio
- A Scholarship fundraiser may be held during the picnic where attendees may sign up to donate a dessert to be auctioned off during the picnic
- Invitations will be sent out announcing the dates and times

- Rick Bohan will be helping out with the music
- Dr. Duttlinger has offered to run the baked goods auction

New Business will be further discussed at the next meeting on September 9.

- Summer Picnic Closing Report
- CSSAC monthly newsletter
- Fundraising
- Additional Members

Meeting adjourned at 4:30 p.m.

Respectfully submitted,

Amy Lutterman
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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