

Present: Cecilia Kajer, Ginny Borolov, Sherry Behenna, and Amy Lutterman

The meeting was held in Schwarz 214 and called to order at 11:40 a.m.

REPORT:

West Lafayette Report:

- West Lafayette will be hosting all regional campuses on July 14, 2009. Members will need permission from their supervisors to attend.

Meeting:

- Ginny Borolov met with Steve Turner to discuss assistance with the Networking Luncheon, Summer Picnic, and Holiday Party and assistance will be provided. They discussed assistance with the scholarship program and professional development grant which is still to be determined. Also discussed was ways to raise funds for scholarships and having a joint meeting with APSAC to have Steve Turner talk about how the budget is determined and where funds come from. Once this occurs then there will be an open forum for all A/P and C/S staff with Steve presenting the same budget information so employees can be informed as well.

OLD BUSINESS:

- New committee members and scholarship applications
- Networking Luncheon will be held on May 21<sup>st</sup>.
- Summer Picnic theme is Beach Party

NEW BUSINESS:

Welcome back Sherry Behenna! Sherry will be joining CSSAC as Member Emeritus.

New Committee Members

- The CSSAC committee is excited to welcome our new members.  
Karen Brown, Building Services  
Amber Cable, Office of the Chancellor  
Christina Nevill, College of Science  
Katie Sirko, Information Services  
Sara Soneye, Advancement/Development Office  
Ella Taylor, Physical Plant  
Carol Wright, Physical Plant

Networking Luncheon

- The Network Luncheon will take place on May 21st.
- Attendees will not have to pay for their lunch.

Scholarships

- Scholarships will be reviewed and recipients of the scholarships will be announced at the Networking Luncheon on May 21<sup>st</sup>.

Surveys

- Dr. Duttlinger will be attending our next meeting to discuss the annual CSSAC surveys that will be available this summer.

New Business will be further discussed at the next meeting on April 28th.

- Network Luncheon
- Summer Picnic
- CSSAC monthly newsletter
- Review and update bylaws

Meeting adjourned at 1:40 p.m.

Respectfully submitted,

Amy Lutterman  
CSSAC Secretary

**CSSAC SUGGESTION SYSTEM**

Revisions/Additions for CSSAC minutes (please include date of minutes): \_\_\_\_\_

Suggestions for CSSAC: \_\_\_\_\_

Your name: \_\_\_\_\_

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

Ginny Borolov	SWRZ 203B	<a href="mailto:gborolov@pnc.edu">gborolov@pnc.edu</a>
Cecilia Kajer	TECH 186	<a href="mailto:ckajer@pnc.edu">ckajer@pnc.edu</a>
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