

Present: Denise Sola, Amy Lutterman, Ginny Borolov, and Aimee Bochniak

The meeting was held in SWRZ 120A and called to order at 2:30 p.m.

REPORT:

Treasurer's Report: Ginny provided a financial report for the committee.

Scholarship recipients have been notified. Funds have been transferred to appropriate accounts and checks will be issued.

West Lafayette Report: Cecilia was unable to attend today but provided information via email to Denise.

- WL CSSAC will be having a Regional Campus CSSAC day in October.
- Further details to be discussed at the August CSSAC meeting.

OLD BUSINESS:

Membership

- The committee will need to appoint a Vice-President and Secretary

Employee Picnic

- Olympic Theme
- Scheduled for Friday July 25, 2008
- Email reminders to be sent out Thursday morning and Thursday late afternoon.
- Food:
 - Guests will bring a dish to pass (sides, desserts, etc.)
 - Meat and buns will be provided. Will try to have buns donated.
 - Food to be served beginning at 11:30 am
 - Drinks, cups, and napkins provided by APSAC
 - Paper plates and silverware provided by CSSAC-Denise will check on supply
- Decorations/Layout of party area:
 - Decorations-supply on hand-Denise will check on extra decorations to be purchased.
 - Physical Layout- Denise has provided the physical Plant with the layout.
 - Music-Denise will check on music for our entertainment at the event
 - Denise will check on our "Torch" runner.
 - A "fire pit" for the torch to lite will be constructed.
- Games:
 - Games to start around 12:00
 - Denise and a "recruit" will help to obtain participants
 - APSAC will be in charge of Bingo and the White Elephant
 - CSSAC will be in charge of 2 games
 - 1 Olympic game/ with awards to be given to winners/Scorecards to be provided

- Hoola hoops: touch ring 1pt, in ring(no touch) 3pt, and a bonus of 5pts if you do the “Olympic ringer!”(1 in each hoop!) need 5 bean bags, 5 hoola hoops, and awards for this event
- 1 team game/ with awards to be given to the team winner/Scorecards to be provided
 - Bean bag toss/ 6 teams of 2 each
 - Awards to the winning team of each game set
 - 3 board sets 1- Amy L, 1-Athletic Dept, 1-Jan H.
 - Rules for the game to be handed out and explained at the start

NEW BUSINESS:

New Business will be tabled until our next meeting.

- Next Fundraiser/event
- Discuss forming a welcoming committee

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Aimee Bochniak
CSSAC Committee Member

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

Ginny Borolov	SWRZ 203B	gborolov@pnc.edu
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