

Present: Aimee Bochniak, Chelsie Fulks, Cecilia Kajer, Amy Lutterman, Stacy O’Neal, Denise Sola, and Stephanie Wallace.

Guests: Liz De Pew and Jan Hanchar

The meeting was held in SWRZ 120A and called to order at 2:30 p.m.

REPORTS

Administrative Report: Jan

- New employees: Christina Rockwell is the new Campus Relations Secretary and Tara Wiltfong is the new Director of Field Experiences for the Education Department.
- Current openings: Custodian, Service Maintenance Worker, and Director of Enrollment at Purdue Porter County.
- Human Resources plans to offer some informational brown bag sessions at lunchtime in late July. Feedback on what topics you would like to see addressed is encouraged.

Treasurer’s Report: Ginny could not attend, but submitted a written report which was reviewed by the committee.

- Ginny will be making a transfer from the general account into the scholarship accounts to cover the employee and dependent grants that will be awarded.
- No new deposits were made other than the regular recurring monthly deposits into the scholarship gift accounts.

West Lafayette Report: Cecilia reported on the following:

- The annual all-CSSAC meeting was held at the PNC campus on June 10th. The reps from the other campuses enjoyed their visit and the art tour and thought the PNC campus was beautiful.
- Dr. Cordova will be a guest at the July WL CSSAC meeting. The CSSAC committee has prepared a list of topics they would like to ask her about.
- WL APSAC and CSSAC committees drafted a letter to Dr. Cordova about possible changes in the incentives offered for participating in the Healthy Purdue programs.

OLD BUSINESS

Membership

- A Vice-President still needs to be appointed.

All-CSSAC Meeting

- Held Tuesday, June 10, 2008 from 9:00 a.m. – 1:30 p.m. About 20 CSSAC reps attended.

- We received positive feedback about the meeting and Denise received an e-mail from the WL CSSAC President thanking us for a wonderful visit to PNC. There is also short write up about the visit on the WL CSSAC webpage.
- Denise handed out a post-event evaluation form to all members at today's meeting to gather notes about the event to archive for reference in future years.
- Ginny could not attend today's meeting but offered a suggestion via email that we explore ways of bringing all members from all CSSAC committees together in the future to network and exchange ideas.
 - Possible concerns included finding a time that everyone could get together and funding for the event (it was suggested that all campus CSSAC committees could chip in an equal share for expenses).

NEW BUSINESS

Summer Picnic

- Date is July 25, 2008 from 11:30 – 1:30 p.m.
- Theme will be Olympics
 - Games:
 - Bean bag toss game will be used – Student Activities has one, and Jan and possibly Amy L. can bring in additional game sets.
 - Olympic Ring Frisbee Toss
 - Cecilia to bring in Frisbees
 - Jan and Chelsie will bring in hula hoops
 - APSAC will host a bingo game with white elephant gifts
 - We will give medals as prizes
 - Get someone to carry in a mock torch
- Flyers and emails to announce the event – Aimee B. will make
- Food – Stephanie will make an appointment with VC Back about sponsoring the meat for the event (pulled pork and fried chicken). Attendees are asked to bring a dish.
- Drinks – APSAC will provide drinks, napkins and cups.
- Denise will distribute a sign-up sheet for running the games.

Scholarship Grants

- We have awarded two staff grants and two dependent grants.
- Announcements will go out to the winners and Denise will sign off on the forms so Ginny can transfer the funds into the scholarship accounts.

Meeting adjourned at 3:35 p.m.

Respectfully submitted,

Stacy O'Neal
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

Ginny Borolov	SWRZ 203B	gborolov@pnc.edu
Chelsie Fulks	SWRZ 137	cfulks@pnc.edu
Cecilia Kajer	TECH 186	ckajer@pnc.edu
Stacy O'Neal	LSF 80	soneal@pnc.edu
Denise Sola	SWRZ 120	dsola@pnc.edu
Stephanie Wallace	TECH 186	swallace@pnc.edu
Amy Lutterman	SWRZ 206	alutterman@pnc.edu
Aimee Bochniak	TECH 101	abochniak@pnc.edu