

Present: Ginny Borolov, Cecilia Kajer, Denise Sola, Chelsie Fulks and Stacy O'Neal.

Guests: Aimee Bochniak and Jan Hanchar

The meeting was held in SWRZ 120A and called to order at 2:35 p.m.

### REPORTS

Administrative Report: Jan

- The annual Recognition Lunch will be held next Thursday, May 8. Five employees will be recognized (three retirees and two for years of service).
- April 30 is the last day to submit Flexible Spending Account reimbursements from 2007 and also the last day to complete the Health Path Questionnaire to receive the financial incentive.
- Current Openings: Service Maintenance Worker, 3<sup>rd</sup> Shift Custodian and Director of Student Activities.

Treasurer's Report: Ginny submitted a report which was reviewed. There was no new account activity.

West Lafayette Report: Cecilia

- WL CSSAC elected their Vice President (who will become CSSAC President next year).
- CSSAC representatives toured the new WL Printing Shop.

### OLD BUSINESS

Vice President

- We still need to name a Vice-President. It was suggested that we wait until fall to fill this position, which would give new members a chance to learn more about CSSAC.

Networking Lunch (Spring Fling)

- Thirty-three employees attended the annual Networking Luncheon. We received many positive comments and the meal was sponsored by Vice Chancellor Back.

### NEW BUSINESS

Summer Picnic

- Date is July 25, 2008, tentative time is 11:30 – 1:30 p.m.
  - The committee discussed the possibility of moving the event to University Village and holding the event later in the afternoon.
  - Denise to check on details for reserving space at University Village and send out a survey to gauge responses on a change in location/time.
  - Theme will be Olympics/Field Day or Beach Party.

All-CSSAC Meeting – PNC to host this year

- Date is Tuesday, June 10, 2008.
- Denise to check on LSF 02 for meeting/breakfast and the LSF Dining Room for lunch.
- Vice Chancellor Back has sponsored the breakfast and lunch in the past (we will need to meet with Keith to set a menu).
- Denise to talk to Judy Jacobi about doing an art/sculpture tour on campus.
- Cecilia will provide an agenda to the WL CSSAC President.
- Jan will give us PNC pencils for giveaways and Ginny will check prices on 50 CSSAC notepads with theme “Making Purdue a Better Place to Work”.

Scholarships

- The committee voted on awarding three \$100 staff scholarships and three \$100 dependent scholarships.
- Stephanie will prepare the applications.

New Member Vote

- Amiee Bochniak submitted her CSSAC application, which the current CSSAC members reviewed and approved. Welcome Amiee!

Meeting adjourned at 3:15 p.m.

Respectfully submitted,

Stacy O’Neal  
CSSAC Secretary

## CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): \_\_\_\_\_

Suggestions for CSSAC: \_\_\_\_\_

Your name: \_\_\_\_\_

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

Ginny Borolov	SWRZ 203B	<a href="mailto:gborolov@pnc.edu">gborolov@pnc.edu</a>
Chelsie Fulks	SWRZ 137	<a href="mailto:cfulks@pnc.edu">cfulks@pnc.edu</a>
Cecilia Kajer	TECH 186	<a href="mailto:ckajer@pnc.edu">ckajer@pnc.edu</a>
Stacy O'Neal	LSF 80	<a href="mailto:soneal@pnc.edu">soneal@pnc.edu</a>
Denise Sola	SWRZ 120	<a href="mailto:dsola@pnc.edu">dsola@pnc.edu</a>
Stephanie Wallace	TECH 186	<a href="mailto:swallace@pnc.edu">swallace@pnc.edu</a>
Amy Lutterman	SWRZ 206	<a href="mailto:alutterman@pnc.edu">alutterman@pnc.edu</a>
Aimee Bochniak	TECH 101	<a href="mailto:abochniak@pnc.edu">abochniak@pnc.edu</a>