

Present: Cecilia Kajer, Denise Sola, Chelsie Fulks and Stephanie Wallace.

Guests: Amy Lutterman and Aimee Bochniak

The meeting was held in SWRZ 120A and called to order at 2:30 p.m.

REPORTS

Administrative Report: (No HR representative could be present)

Treasurer's Report: Reports for January and February were reviewed

West Lafayette Report:

- Benefits were discussed – May bid out Life Insurance for competitive quotes in the near future. Looking at the option of a medical insurance “account”.
- Parental leave policy was discussed
- New employees will be automatically signed up for retirement savings – will be an option for current employees.
- 1st draft of Policy on Amorous Relationships was reviewed. They are hoping it will be in place by Fall 2008.
- PNC will be hosting the “all CSSAC” meeting in June of 2008.

OLD BUSINESS

Network Lunch (Spring Fling)

- The LSF dining room has been booked for April 24th (42 people max capacity)
- Menu ideas were discussed and it was decided to go with the Soup and Sandwich bar again. See if we can have lemonade in lieu of coffee.
- Game ideas were discussed. Decided on 1 or two games – (prefer games were people don't have to get up and participate) CSSAC member will email game ideas and will vote on final game choices next month.

Summer Picnic

- Good response on suggested date change to July 25th – This will be the final date.
- Theme ideas were explored – final decision will be made later

Fundraising

- Amy shared that GFS sells boxes of candy, we might want to look into getting candy there to sell for fundraising.

NEW BUSINESS

Scholarships

- Suggestion to award two (2) \$100 dependent scholarships and three (3) \$100 staff scholarships.
- Stephanie will put together the announcement – call for applications

New Members

- Amy Lutterman turned in her application
- Aimee Bochniak is interested in joining and will turn in her application

Meeting adjourned at 3:45 p.m.

Respectfully submitted,

Stephanie Wallace
CSSAC Member

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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