

Present: Rick Bohan, Ginny Borolov, Cecilia Kajer, Jan Hanchar, Denise Sola and Stephanie Wallace.

The meeting was held in the LSF 60.

## REPORTS

Administrative Announcements: Jan Hanchar gave the following updates –

- CSSAC might be interested in publishing a list of businesses that offer Purdue Employee discounts, such as Verizon, Ford, GM and Meyer Glass.
- Taleo – the New E-Recruitment software will be in use soon. Applicants applying to PNC will be required to apply on-line. A lap top will be available in HR for anyone without computer access or those who need assistance with the on-line application process. One-on-one training sessions will be conducted for hiring managers as needed. No unsolicited resumes will be accepted. The faculty hiring process will be utilizing Taleo next year.

Treasurer's Report: Sherry has still not received an official report from accounting. She believes our Event fund balance is close to \$0, and the General fund is very low as well.

West Lafayette Report: Cecilia attended the last meeting.

- A demonstration was given on the new Taleo system
- Gary Carter, the new CSSAC Chair at West Lafayette listed his “hot topics” for the upcoming year. They include 1) Parking, 2) Salaries, 3) Benefits & 4) Leave Time

## OLD BUSINESS

- We still need one additional CSSAC member right away and someone to take on the roll of VP. Stephanie will send out an email to all CCSAC employees on campus with an invitation to join the committee. If no-one else steps forward as VP, Denise will consider doing it.

## NEW BUSINESS

### A. Fund Raising Ideas

- We will still do the Butter Braid Sale. Dates of sale to be the first week of October and last for 2 weeks. Stephanie to make arrangements with the company. Ginny will put together an email/flyer.
- Look into the possibility of having a pancake breakfast. What are campus rules, how much should we charge, etc. Will make decision on this after all information is

gathered. Ginny agreed to speak with Keith Peffers regarding enlisting his services and how much he would charge us.

- Bake sale has been a success in the past. We will hold it again Wednesday January 23 and Thursday, January 24<sup>th</sup>. We will have tables set up in LSF outside the cafeteria and in north entrance of Tech.

Meeting adjourned at 4:10 pm

Next meeting will be October 16, 2007 at 3:00 p.m. in the LSF 60.

Respectfully submitted,

Stephanie Wallace  
CSSAC President

## CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): \_\_\_\_\_

Suggestions for CSSAC: \_\_\_\_\_

Your name: \_\_\_\_\_

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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