

NORTH CENTRAL

November 14, 2007

Present: Barb Austin, Sherry Behenna, Rick Bohan, Ginny Borolov, Cecilia Kajer, Stacy O’Neal, Denise Sola and Stephanie Wallace

The meeting was held in the LSF 60 and called to order at 3:05 p.m.

REPORTS

Administrative Announcements: A representative from Human Resources was not available to give a report.

Treasurer’s Report: Sherry distributed the report as of 11/14/07.

- Profit from Butterbraid sales was \$372. After payment for the Butterbraids and other expenses, the event account has an ending balance of \$262.03.
- Sherry will talk with the Business Office about our options for depositing funds in the scholarship and event accounts.

West Lafayette Report: Cecilia attended the last meeting. Issues discussed include:

- A representative from CSSAC and APSAC will sit in on the interviews for a new Provost at Purdue WL.
- Strategic/Master Plan comprised of eight committees – APSAC was assigned to four and CSSAC was assigned to four, one of which is Quality of Life Committee.
- OnePurdue – undergoing updates in hopes that requisitioners will no longer need to enter their identifying information (room number, etc.) each time they place an order in the system.
- Benefit Enrollment – everyone will receive new insurance cards because of the changes with United Health Care.
- Payroll – direct deposit is still not mandatory (a deadline for this has not been set) also, all department supervisors should be receiving a report every two weeks that lists each hourly employee’s available vacation, sick leave and personal day balances.
- Wellness guest speaker – looking into partial payments for completing some of the five wellness (red apple) criteria. Also exploring if PNC has a nutritionist available to employees at no cost.

OLD BUSINESS

- A. Holiday Party – “Holly-Day Party” with holly theme on December 19
- APSAC will provide beverages and a game (also help set-up).
 - CSSAC will provide the picture game.
 - Ginny will complete the invitations.

- Stephanie is in charge of the linens and ordering the meat (roast beef and turkey).
- Might need more taper candles.
- Larry will play Santa (need a Santa chair) and he needs two reindeer and two elves (one each from CSSAC and APSAC).
- Sell last minute gifts – hot chocolate mugs and glass block decorations.

B. New Committee Member/VP Search

- Need a current VP and CSSAC will need three new members after the first of the year.

NEW BUSINESS

- A. Fundraising - bake sale scheduled for January 23rd and 24th (23rd is the same day as the Red Cross Blood Drive in LSF 144 – should generate more traffic). Other ideas?

Meeting adjourned at 4:20 pm

A formal meeting will not be held in December.

Respectfully submitted,

Stacy O'Neal
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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