

NORTH CENTRAL

February 22, 2006

Members present: Andi Baruffi, Sherry Behenna, Rick Bohan, Sue Miller – HR Rep, Stacy O’Neal and Stephanie Wallace.

The meeting was held in the LSF Cafeteria and called to order at 3:11 p.m.

Sherry announced that Stephanie would be running today’s meeting.

REPORTS

Administrative Announcements:

- Employees should have received their Healthy Purdue Information packets in the mail. If you and/or your spouse (if eligible for PNC benefits) participated in the October or February blood screening, you must go online by March 31, complete the Health Risk Assessment, and you are then eligible to receive \$100.00. Visit the following website for more information: http://www.pnc.edu/depts/hr/Wellness/purdue_health_improvement_initia.htm. If you missed the on-campus screening, you can still get an order for a blood screen from your doctor and visit one of the free labs (Quest Diagnostics or Lab Corp.) that are part of our health care plan.
- The overtime policy for OnePurdue will not change. Overtime will continue to be paid for time worked over 8 hours per day or 40 hours per week.
- The Recognition Lunch will be May 4, 2006. Invitations will go out the first week in April.

Treasurer’s Report: Andi presented copies of the January and February treasurer’s reports. These were reviewed and approved by the committee.

West Lafayette Report: Bridget was not able to attend today’s meeting. She will e-mail her report to the committee.

PENDING BUSINESS

- Sherry has received current office “job descriptions” for the West Lafayette Representative, Assistant Chair, and Secretary CSSAC positions. Andi and Rick are to turn in job descriptions for Treasurer and Grants.

OLD BUSNIESS

Review of guest speaker, Tim Clue:

- The committee agreed that most in attendance seemed to enjoy the presentation and we received positive feedback from other employees.
- There is approximately \$589.00 left in the fund from this event. Sherry will get a definite answer from Phil Jankowski if the money can be transferred to use elsewhere. Committee members suggested checking to see if it can be used for Individual Professional Development to attend seminars, etc.

Review of Fundraisers:

- Holiday Sale/Valentine's Day Sale – Andi reported that we made approximately \$14.00 at the Valentine's Day sale. Neither of the events was very profitable and we need to explore new options to raise money for our grants.

NEW BUSINESS

Fundraising Chairperson/New Fundraiser Ideas:

- Sherry asked if Andi was interested in being the fundraiser chairperson.
- Several new ideas for fundraising were addressed – holding a bake sale in two separate buildings and asking Clerical/Service workers to donate baked goods or volunteer their time to work a sales table shift, hosting a cutest pet contest, or selling bagels/muffins.
- Everyone is to research and brainstorm possibilities for discussion at the next meeting.

Spring Carry-In:

- Sherry was approached by staff members asking if CSSAC would do a Carry-in lunch over Spring Break (this event did not take place last year).
- The Carry-in was held in the SWRZ vending room in previous years – everyone brings a dish and their own beverages. CSSAC supplies plates, napkins, and silverware.
- The committee approved the carry-in for this year. Andi will design flyers that will be e-mailed and distributed through campus mail (one per department).

The meeting was adjourned at 3:35 p.m. The next meeting will be March 16, 2006, at 3:00 p.m. in the cafeteria.

Respectfully submitted,

Stacy O'Neal
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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