

NORTH CENTRAL

January 19, 2006

Members present: Andi Baruffi, Sherry Behenna, Rick Bohan, Bridget Cadwell, Stacy O’Neal and Stephanie Wallace.

The meeting was held in the LSF Cafeteria and was called to order at 3:08 p.m.

Sherry welcomed Stacy O’Neal as the new CSSAC secretary and also reported that Debbie Kohler can no longer serve as a representative. Sherry asked that committee members recruit one new member and Rick volunteered to take over grants.

REPORTS

Administrative Announcements:

- Health Risk packets should be available by the end of January. You will need to have a blood screen (or participated in the one offered in October) and then fill out the required paperwork to receive \$100.00. Visit the following website for more information:
http://www.pnc.edu/depts/hr/Wellness/purdue_health_improvement_initia.htm

Treasurer’s Report: Andi reported that she has not received the December account report yet, but will e-mail it to the committee when it becomes available. Sherry also reported we have not received the tablecloth bill for the Holiday party yet.

West Lafayette Report: Bridget reported that West Lafayette had some problems with Delta Dental Enrollment – some enrollments were lost. If you believe your enrollment for Delta Dental may have gotten lost, please contact Human Resources. OnePurdue town hall meetings are scheduled for March and April. Also, Purdue will not be offering early retirement incentives in 2006. Finally, everyone who participates in the Healthy Purdue program is reminded that Purdue does not see individual screening results. Purdue only receives a conglomerate report of all employee results to better aid the university in offering wellness programs in response to the health needs of employees.

PENDING BUSINESS

- Tim Clue, guest speaker, is scheduled for Thursday, February 16 in LSF 02 at 1:00 p.m. Sherry had a sample flyer that the committee approved which will go out to all employees on Monday. We will also send a reminder e-mail as the event nears. It was agreed that 75 chairs will be arranged with extra stacking chairs available near the back of the room. Also, we are required to take Tim to breakfast or lunch (his choice). Andi will contact Phil to see what account the money for this comes from.
- Sherry asked for current office “job descriptions” from committee members. Bridget turned in the job description for the West Lafayette Representative. Sherry asked that everyone else bring their job descriptions to the February meeting.

OLD BUSINESS

Recap of Holiday Party:

- A discussion was held regarding the date (which should be reserved ASAP) for the 2006 party that will allow the most employees to attend. The current date makes it difficult for registration to attend due to grades being turned in. It was suggested that we try to make the party fall on the same date each year, and we should consult with APSAC regarding the selection of a date.
- There was too much turkey – we will only order one next year. We also ran low on punch (order 2x the amount for next year).
- Approximately 85 employees attended.
- Baked Goods Sale: Sherry reported she heard items sold for too cheap. Andi questioned if sales would be hurt if we raised prices. Bridget suggested the price be determined based on the product.

NEW BUSINESS

Valentine's Fundraiser

- We will sell decorative packages of conversation hearts and Hershey Kiss roses for \$2.00 each or \$2.75 delivered (delivery to staff/faculty only) on Thursday, February 9 from 11:00-1:00 outside the cafeteria. Items requested for delivery will go out February 14 from 10:00-11:00.
- Andi will purchase the craft supplies and Stephanie will purchase the candy and make the flyers.
- We will initially make 50 each and more can be made over the weekend if needed.

The meeting adjourned at 3:55 p.m.

Next meeting will be February 23 at 3:00 p.m. in the cafeteria.

Respectfully submitted,

Stacy O'Neal

Stacy O'Neal
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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