

NORTH CENTRAL

December 15, 2005

Members present: Sherry Behenna, Andi Baruffi, Rick Bohan, Kim Griffin, Bridget Cadwell, Sue Miller - HR Rep

The meeting was held in the LSF Cafeteria and was called to order at 3:00 p.m.

REPORTS

Administrative Announcements:

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- Wausau packets/Flexible Spending Account packets will be sent out soon. Please visit the Wausau site for further information: <https://www.wausaubenefits.com/>
- The Winter Walking Club will begin the first week of January. Please visit the Wellness site to stay current on current and upcoming events: <http://www.pnc.edu/depts/hr/Wellness/wellness.htm>
- Current Positions:
Clerical – N/A, Service - Food Service Worker II
- **Time cards will be due on Wednesday, December 21 due to the holiday.**
- Please visit the PERF website and sign up for PERF Interactive:
<http://www.in.gov/perf/pe/index.html>

Treasurer's Report: The report was reviewed by the committee and approved.

West Lafayette Report: Bridget reminded everyone of the discount program through CSSAC WL. You can see a list of participating companies at: http://www.purdue.edu/hr/cssac/discount_list.htm The WL campus receives a \$1000 donation from PEFCU towards the scholarships, we will check with PEFCU and LaPorter FCU for donations. A reminder to all clerical and staff – please use the form at the end of the minutes for any suggestion/questions, all submittals will be confidential.

PENDING BUSINESS

- Holiday Party – All outstanding business was discussed and decided upon. Set up will be the same as last year. Kim and Rick will provide the punch. Sherry and Stephanie will decide what dinner service will be needed. Linens were ordered. Games were finalized.
- Sherry will e-mail Mr. Back about the approval of the Bylaws.
- The speaker for February is in the contract stage.
- Reminder - All committee members need to turn in a description for the office they hold at the January meeting.

NEW BUSINESS

- Recruitment of a new office will take place in January.
- Kim's term ends in December.

The meeting adjourned at 4:00 p.m.

Next meeting will be in January, the date and place will be announced later.

Respectfully submitted,

Kim Griffin

Kim Griffin
CSSAC Secretary

CSSAC SUGGESTION SYSTEM

Revisions/Additions for CSSAC minutes (please include date of minutes): _____

Suggestions for CSSAC: _____

Your name: _____

Check here if you would prefer your name not be mentioned in conjunction with your idea.

Return this form to any CSSAC Representative:

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