

## CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES

August 25, 2005

Attendees: Andi Baruffi, Rick Bohan, Sherry Behenna, Debbie Kohler, Kim Griffin, HR Rep, Jan Hanchar, Stephanie Wallace

The meeting was held in the cafeteria LSF Building and was called to order at 3:10 p.m.

Treasurer's Report: Rick reported that all of the expenses are not in yet from our summer picnic.

West Lafayette Report: Andi reported this most recent meeting was basically a "Goodbye and Hello" to old and new committee members. Their committee members officers also change in August.

Administrative Announcements: Jan Hanchar reported that HR is recruiting for the following positions: two janitorial positions and a part-time food service position. Jan also went through the restructuring of secretarial positions on campus. The members of CSSAC gave their input on the lack of communication of the changes being made. There was a discussion on how we can gather together to be informed of when and how changes go into effect. Jan suggested a meeting with Dr. Pula in order to direct our concerns. She will inquire with Dr. Pula to find an adequate meeting time.

Bylaws: Our feedback was given to Sue Miller and we are waiting for her response.

Summer Picnic: Our 2005 Summer Picnic was a great success. Everyone seemed to have a great time even though we celebrated indoors due to weather conditions. The decorations, APSAC's help with BINGO and drinks made for a very enjoyable time shared by all. Thank you to EVERYONE who participated, donated and helped.

Funding: Kim brought up the concern on funding for the scholarships. If we use our funds just for that purpose, we will not have any availability for our other events. We will be checking about the Professional Development money and if that can be utilized for other events. A meeting with Phil Jankowski will be set up to go over finances.

New Business: Discussion on the craft show, butter braids, and events that have brought in good funding were reviewed.

The meeting adjourned at 4:10 p.m.

The next regular meeting is Thursday, September 15 at 3:00 p.m. in the LSF cafeteria.

Respectfully submitted,

Debbie Kohler  
Recording Secretary