

Internships

What is a communication internship?

The internship is a career development concept that involves placing students in off-campus work assignments. The work assignment is closely related to the student's course of study and his/her professional goals. It must also contribute to the objectives of the participating employer.

The internship assignment is a balanced combination of academic preparation and work experience, and upon completion of an assignment, a student may earn academic credit. Participating students must be in good academic standing at the University (have and maintain at least a 3.0/4.0 GPA). The students must also have faculty approval and supervision to be awarded academic credit. The faculty sponsor will assign the grade.

What types of internships are available?

Past interns have designed advertising campaigns, written press releases, researched corporate culture, and handled television and radio production. Please note that most internships are located by the student.

How can I find an internship?

A current list of organizations offering internships is posted outside of TECH 276.

Who qualifies for internship credit?

To be eligible for the Communication Internship Program, you must have:

completed 50% of your major classes (have at least a junior class standing), be in good academic standing, having and maintaining at least a 3.0 GPA, AND have taken at least three Communication classes.

How do I obtain credit for an internship?

Once you have found a potential internship in your field of study, do not hesitate! Speak

immediately with Dr. Scott Smithson, Acting Chair, Department of Communication and Internship Coordinator. Unless otherwise noted, internships are Pass/No Pass.

How is an internship evaluated?

The internship evaluation will be based on the following:

student self-evaluation, a daily log, a final report on the internship, evaluation of the student's performance by the student's direct supervisor at the employing firm, and evaluation by the faculty sponsor.

Interns are expected to conduct themselves in a professional manner and follow the sponsoring company's rules and regulations.

What steps are needed to obtain credit for COM 490 (communication internship)?

Acquire an internship position. Obtain an internship packet from Dr. Scott Smithson, Internship Coordinator. Complete the agreement forms, obtaining all necessary signatures. Make three copies of the completed forms. Bring two copies of the signed forms back to the internship coordinator. Work the number of contracted hours. Complete assignments for the course. You **MUST** meet all deadlines! You will receive pass/no pass credit after satisfactory completion.