

**APSAC MONTHLY MEETING**  
May 15, 2008; Room SWRZ 35; 2:00 – 3:00

Members Present: Leigh Fuller, D. Carol Kurmis, Janice Whisler  
Members Absent: Liz Depew and Todd Laux

In Liz's absence she asked Carol to step in and run the meeting.

1. Liz advised the each APSAC member will need to schedule individual meetings with Karen Prescott to have a picture taken or give permission to use a previously taken picture.
2. A date was needed for announcing the grant. The group felt there was not enough information in which to decide on a date. May was okay with the group.
3. June 16 was agreed upon to announce the professional development grant.
4. Leigh had lots of questions concerning the professional development workshop and the luncheon.
  - a. Janice was very helpful in offering information about the administrative task that needed to happen, such as:
    - i. Catering contract: ordering food (Budget of \$200)
    - ii. "save the date" email
    - iii. Someone to collect money
    - iv. Theme: get to know your APSAC Reps
5. West Lafayette report: Fort Wayne postponed campus visit, more information forthcoming
6. FYI: group photo is posted on Website
7. Nothing for the good of the order.
8. Next meeting is Friday, June 13, 1t 2:00pm in LSF 060.
9. Question for Liz: was the grant re-written and what money will be available