

APSAC
Agenda July 14, 2011
2:00 to 3:00 PM
LSF 60

Announcements, Approve Meeting Minutes

I. Review June/ July/August - Task Calendar

June

1. Award professional development grant and dependent grant. Announce at summer lunch.
 - a. Give recipient's names & dollar amount to Bev in Bursar office and Shelly in Financial Aid Dept.
 - i. Erin to do reported
 - ii. Created sign.
 - iii. Talked to Bev.

July

1. APSAC Regional Campus visit. – Angel Presented
2. Hold summer picnic with CSSAC. (usually last Wednesday in July) –
 - a. Rachel reported
 - b. had one meeting with Joe
 - c. Want us to bring drinks
 - d. Bring desserts to auction
 - e. Talked about the dunk tank – ended up not having the dunk tank.
3. Hold open forum. Sue Miller signs purchase rec.(Advertise on PNC's electronic info screens – Liz DePew)
 - a. Tom reported
 - b. LSF170A
 - c. 8 people at the time of meeting had signed up
 - d. Possibly have sign-up at the picnic
 - e. Jason confirmed clickers

August - Did not cover

1. Free compliments and popsicles for Pride Week.
2. Review progress on annual goals.

II. Unfinished Business: -- Went over this briefly.

- A. Employee Recognition proposal
 1. Survey sent to APSAC and CSSAC on July 1
 2. Results- Attached
 3. Sub-Committee Meeting scheduled on **July 21 at 10:00 A.M.**
 4. Meeting with VC Turner to provide follow up and proposal on **July 28 at 10:00 A.M.**

III. Leadership Roles:

- Reports:
- a. Secretary's Report: Jason Inman/record 3-18-11 meeting with chancellor/Budget approval
 - i. Erin Helping

- b. Treasurer's report: Bridget Cadwell
 - i. Will send
- c. Welcome Committee: Erin Zak and Rachael Weaver
 - i. Rachel reported
 - ii. Need mugs
 - iii. Check with Susan in the bookstore
 - iv. Have to check budget
- d. West Lafayette Report: Steve Taylor and Angel Cable
 - i. Went over what happened at the meeting
- e. Professional Development: Angel Cable/ **Feedback**
 - i. Went over feedback – seemed positive.
- f. Scholarship: Erin Zak
 - i. *Professional Development Grant and Employee Grant Dependent Grant*
 - ii. Erin reported
 - iii. Professional Development Grant = Juan Casas - \$500
 - iv. Employee Dependent Grant = Ty Robie - \$300 - and Janelle Taylor - \$300
- g. U-Matter Social/Open Forum: Tom Albano/ **Save the Date July 28**
 - i. Tom updated
 - ii. LSF170A
 - iii. 8 people at the time of meeting had signed up
 - iv. Possibly have sign-up at the picnic
 - v. Jason confirmed clickers
- h. Website Management: Jason Inman
- i. Fundraiser/Pie Sale: Angel Cable and Steve Taylor
- j. Summer Picnic Carry-In: Rachael Weaver /**Save the Date July 27**
 - i. CSSAC Picnic coordinator: Joe Maggio- Theme Basketball
 - ii. Rachel covered earlier in the meeting.
- k. Election: Bridget Cadwell
 - i. Next meeting
- l. Holiday Luncheon/Carry In: Jason Inman and Angel Cable /**Save the Date Dec. 8**
 - i. Next meeting

IV. Adjourn: Next meeting Thursday, August 11, 2011, 2:00 – 3:00 in LSF 60