

APSAC MONTHLY MEETING

July 10, 2008; Room SWRZ 35; 2:00 – 3:00

Members Present: Liz Depew, Todd Laux, Leigh Fuller, D. Carol Kurmis, Janice Whisler

1. Liz announced we should schedule appointments for individual pictures on our own and have done by August 14.
2. Dependent grant announced as planned and there were no applicants. A discussion ensued: it was suggested that we check into how many employees' dependents that were of college age had.
3. Professional grant was announced as planned with applications due by July 18. A discussion ensued and it was decided Liz would send an application and memo to supervisors to share with their staff.
4. Professional development workshop on hold because of special project funding.
5. Luncheon details were shared:
 - a. Menu was planned: Asian Chix Salad, Salomon, Pork Dinner
 - b. Save the date email to be sent
 - c. Invitation to be created and mail to all employees
 - d. Flyers to be created
 - e. Games: Placemats with group picture and bio information for guests to match.
 - f. Fruit and veggies, plus cookies will be donated by APSAC reps for the workshop.
 - g. Todd will post on the campus calendar and ask for the information to be shared in the Chancellor's newsletter
6. APSAC welcome packet give away: Carol moved to purchase mugs as a welcome give away, Leigh seconded, vote taken, motion carried. Liz will move forward with the purchase.
7. PWL report: Leigh attended the PWL meeting and shares her experience of visiting the Frankfort Extension office and how much she was learning. There was tour of the office; information was shared about the United Health Care. More information will be forthcoming from HR.
8. Summer Picnic:
 - a. Drinks will be pop-water that will be supplied by the individual APSAC members as will coolers.
 - b. Bingo sheets will be made by Carol and Olympic words will be used, Barb Austin as the beans.

Leigh moved, Carol seconded that APSAC will contribute maximum of \$25 toward \$50 charge for pre-purchase of food. Voted taken, motion carried.