

## **APSAC MONTHLY MEETING**

February 10<sup>th</sup>, 2011; LSF 60; 2:00-3:15 p.m.

### **APSAC February Monthly Meeting**

**Members Present:** Angel Cable, Bridget Cadwell, Steve Taylor, Erin Zak, Tom Albano, Jason Inman

#### **New Business**

- **Angel Cabel, APSAC Chair, reviewed 2011 APAC Goals with committee members.**
  1. Revise the APSAC By-laws
    - a. Angel Cabel, Steve Taylor, & Carol Kurmis have made progress revising the APSAC committee bylaws. Final version will be posted online.
    - b. Draft was shared with other committee members.
  2. Implement APSAC Employee Excellence Award
    - a. Seven-inch tall crystal trophy is being planned.
    - b. Plaque annually engraved with recipients' names is under consideration.
    - c. W. Lafayette campus pairs their excellence award with a monetary reward. We will investigate this as a possibility for the PNC campus.
  3. Host PNC December Holiday Luncheon
  4. Grants
    - a. Goal: Offer TWO Dependent Scholarship Grants in the amount of \$300
    - b. Goal: Offer Professional Development Grant for \$500
  5. Determine topic and time for this year's Professional Development Workshop.
    - a. APSAC will advertise the 2011 workshop in new ways to increase attendance.
    - b. Team Building & Professional Image / Personal Branding are topic ideas.
    - c. Late June / Mid July 2011 time frame tentatively targeted.
  6. Host Open Forum & Combine with a Social Event
    - a. May pair this event with a free lunch to increase attendance.
    - b. Taco lunch is under consideration.
  7. Increase APSAC visibility
    - a. Free compliments and popsicles to students – Spirit Week
    - b. Update APSAC website

#### **Old Business**

- **APSAC Members will send their Bios to Jason Inman for posting on the APSAC site.**
- **APSAC Group Photo will be taken during the next meeting at the Purdue room, University Village (across the street) on March 10<sup>th</sup> at 2:00 p.m.**

#### **Leadership Roles**

**Secretary's Report:** Jason Inman has write privileges to the APSAC web site and is posting APSAC minutes online & making other online updates for APSAC.

#### **Treasurer's Report (Bridget Cadwell):**

##### **February, 2011 APSAC Account Balances**

General Operating - 21010000 3003005003: (529.54)  
Professional Development - 21010000 3003005012: 500.00  
Dependent Scholarships - 62012009 3003005000: 59.93  
Fundraising - 12010076 3099001000: \$1,160.65

**Welcoming Committee (Erin Zak & Rachael Weaver):** Plan to meet with new employees.

**West Lafayette Report (Angel Cabel & Steve Taylor):**

- Many employees are transferring TIAA-Cref retirement funds to Fidelity – more than anticipated.
- The state of Indiana is investigating the possibility of integrating the state health care plan with Purdue's plan. There will also be more changes to the Purdue Health plan. No specifics yet.
- W. Lafayette will soon be hiring a new Director of Compensation & Benefits.
- There are changes underway to the Purdue policies related to staff evaluations.

**Questions / Ideas / Brainstorming**

- We may designate an APSAC contact in each area of the campus to help with communication.
- We may solicit questions on the APSAC web site to be answered in the Open Forum.
- We may use the e-instruction real-time survey / anonymous system during the Open Forum as well.
- Should we send e-mail to everyone explaining what APSAC is? Does everyone know?
- Should the above information go in the Chancellor's Newsletter?
- Would staff donate \$1 per paycheck to dependent scholarship fund? We plan to check with HR to follow up on this idea / see if it is possible to make the arrangements.

Respectfully Submitted,  
Jason Inman