

APSAC MONTHLY MEETING
August 14, 2008; room TECH 160; 2:00 – 3:00

Members Present: Liz Depew, Todd Laux, Leigh Fuller

Members Absent: D. Carol Kurmis, Janice Whisler

Old Business:

1. Photos for the website - completed. Everyone is happy with the reps page.
2. Professional Development Grant: One applicant. Leigh motioned Rita Dags receive the award and Liz second the motion. Liz will inform Rita of her award and it will be announced at the September luncheon.
3. Professional development workshop and Fall Luncheon
 - a. Keith is in possession of the catering agreement and the Hospitality form is with Accounting. Each APSAC rep will bake two dozen of one dessert for this event and Keith will be reminded to transfer the leftover desserts as well as a snack tray and refreshments to LSF 02 for the Speaker's presentation.
 - b. Liz will get specific information from Ann Evanston to include on the next flyer that goes out to the campus. Ann's focus will be on communication, prioritizing and planning and Liz promised it will be hilarious. We also need to include on the flyer that refreshments will be there.
4. APSAC welcome packet:

Liz will order 72 coffee mugs for \$265.00. Since Carol's new position puts her off campus for the majority of her time, if she agrees, Leigh will take her place assisting Liz in welcoming new employees.

APSAC logo: Liz will work with Karen Prescott in developing a PNC APSAC logo. It was discovered the logo used by W. Lafayette is specific to that campus in order to keep correspondence and information from getting mixed up with other campuses.
5. Todd Laux volunteered the new Treasurer's position since it was determined at the last meeting we need one to keep track of the funds. Liz will forward a spreadsheet of financials to him.
6. The CCSAC and APSAC picnic was a huge success and was very well attended. Larry Barrett provided "super" entertainment.

New Business

1. Leigh attended and reported on the APSAC West Lafayette meeting Wednesday, August 13, 2008

2. It was reported to Leigh that West Lafayette does indeed have an Amorous Relationships Policy. One should be able to find it at www.purdue.edu/policies or through the VP for Human Relations website.
3. The Bagel Sale is rescheduled to October 22, 2008. We will be selling Panera Bagels and Dunkin Donuts coffee.
4. Election: We will solicit nominations for one representative at the September Luncheon and Liz will send an e-mail Monday, Sept. 8 looking for APSAC candidates. Because this is Liz's last term, a volunteer is needed to hold the election, call the nominees to see if they'll serve and also have the paper ballots sent out.
5. Task Calendar: 1) We need to reinstate the welcome committee. 2) We will pick a date at September's meeting for the Open Forum.
6. Good of the order:
Leigh recommended APSAC representatives volunteer to serve on University Committees like the West Lafayette campus does. Each month at the WL APSAC meeting a representative reports on what's happening within various committees on campus. Such as: Campus Safety Task Force, Faculty compensation & Benefits, Health Plan Advisory, Parking & Traffic, Martin Award, Recycling, Spring Fling, Staff Appeals Board, University Senate. The info provided would make us better stewards in representing and communicating to APSAC members.
7. Next meeting is scheduled for September 11 at 2:00pm in LSF 60