

PNC'S Dual Credit Program Information

Steps to Apply:

1. Complete the application (available in the guidance office, on-line, or through the Office of School Partnerships at PNC).
 - a. Please complete all information **including** the required signatures, courses desired to take in the high school, and the free/reduced lunch question.
2. Submit your completed application to your high school counselor for counselor information and signature.
3. Request a transcript/ E-transcript to be sent to Purdue North Central. Until the transcript is received, your application to the Dual Credit Program will not be processed.
4. An admission letter and a letter from the IS department containing the student's user name and password for their PNC student account will be received by the student. The student needs to follow the instructions regarding password change, and keep the information in a place that is safe and easily accessible.

Registration/Payment of Fees:

1. Upon registration for the class(es) indicated on the application, a statement of tuition fees will be accessible on line. Registration for Fall will take place in June/July/August. Registration for Spring will take place in November. Fees (\$93.45 per credit hour) are typically due in August (for Fall) and in December (for Spring). *Schools on trimesters often choose to register third trimester students for the first summer session which ends in early June. Registration for the summer session begins in April and fees are due the first week of May.*
2. Students will be able to access their tuition statement through their student account by using their user name and password, which will be sent from the Information Systems Department. Please make sure to read the instructions about changing the password within 30 days.
3. Payment can be made on-line through the student account, by check (to Purdue North Central) via US mail, by check at Purdue Porter County in Valparaiso, by check or cash at the Office of the Bursar, or by a convenient payment plan. Be sure to include your student PUID number (9 digits located on the tuition statement) with your payment. Payment information can be found at the Bursar's web page: <http://www.pnc.edu/br/index.html>
(Free/Reduced Lunch students receive 100% tuition assistance.)
4. Students will need to submit a registration form, complete with signatures and class requests, each subsequent semester before registration can be completed. These forms will be available in the guidance office, on-line or in the Office of School Partnerships at PNC.

Contact Information

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