

## APPENDIX A: ROOMS AVAILABLE FOR STUDENT ACTIVITIES & EVENTS

### LIBRARY-STUDENT-FACULTY BUILDING

Room Number	Functional Capacity	Special Features	Limitations	Reservation Contact	Priority Consideration
02	125	Teleconferencing, full presentation technology, sound system (podium & 18 6-ft. tables stay in this room)	Light refreshments only, full meal catering <b>not</b> available	Ella Taylor Ext. 5531	
14	34	Open student lounge	* Chancellor's approval required	Ella Taylor Ext. 5531	Open student use
56	15	Work room, computer stations (2)	Office of Student Activities * Approval required	Director of Student Activities	Student club use
60	20	Private conference room, Large conference table	Must use existing furniture	Ella Taylor Ext. 5531	Student club use
62	30	Open student T.V. lounge	* Chancellor's approval required	Ella Taylor Ext. 5531	Open student use
75	14	Aerobics room	No tables or chairs	Todd Laux Ext. 5519	Wellness programs
144	150 or 250	Full catering available 250 convocation set up or 150 dining tables set up		Ella Taylor Ext. 5531	
170	190/center 250/max	Cafeteria	Highly restricted use – Prior approval required	Ella Taylor Ext. 5531	Open campus use
170A	42	Private dining room, full catering (7 round tables with 6 chairs each)	Must use existing furniture	Ella Taylor Ext. 5531	

## SCHWARZ HALL

Room Number	Functional Capacity	Special Features	Limitations	Reservation Contact	Priority Consideration
214	12 to 18	Conference Room (conference table-no set-up)	Noise from adjacent classes can be a problem	Ella Taylor Ext. 5531	

## TECHNOLOGY BUILDING

Room Number	Functional Capacity	Special Features	Limitations	Reservation Contact	Priority Consideration
134	24	Tiered seating for staff development, Power Point		Ella Taylor Ext. 5531	

## OUTDOOR FACILITIES

Room Number	Functional Capacity	Special Features	Limitations	Reservation Contact	Priority Consideration
Picnic Shelter	24 – 30	Grill, tables, seating for 24 in shelter		Ella Taylor Ext. 5531	
Plaza	??		Daily functions of campus	Ella Taylor Ext. 5531	

Note: Various classrooms in Schwarz Hall and the Technology Building may also be available for student club meetings subject to class schedules, contact Alice Yacullo at Ext. 5341 with requests

Building Hours: M – F = 7am – 11pm  
Saturday = 7am – 5pm  
Sunday – Closed except Tech (open lab)

Library Hours: M – Thurs. = 7:30am – 8:30pm  
Friday = 7:30am – 5:00pm  
Saturday = 9:30am – 2:00pm (Closed on Sun)

Bookstore Hours: M – Thurs. = 9am – 7 pm  
Friday = 9am – 5pm (Closed on Sat. & Sun)