

**Tuesday Tidbits**  
**Tuesday, March 30, 2010**  
***Go Look ...***

*(Sorry about being a day late but it is brief.)*

*It sounds like there are things being written and topics being discussed and information being organized. Great! Now what can an average employee do to help the HLC effort?*

There are five things you can do.

1. Open the document in the e-mail and review all the **Abbreviations** used here at PNC (See? There's one already.) Let me know if we have any missing or if we have something on the list that is no longer being used.
2. Open the document in the e-mail and read the **Outline of the Self Study**. If you see something you can provide documentation for, let me know. If you see a topic you want to help write or add information to, let me know.
3. Open the document in the e-mail that will show you the **Campus Floor Plans**. These need to be up to date and there have been a number of changes.
4. This also holds true for **Organization Charts**. (Are any of them available on line?)
5. Read the **Web Sites** for your program or department. Is it accurate? I recently found a reference on an academic departmental web site that urged students to click here and get the tutoring schedule – unfortunately it was for the Fall 2008 semester. Hmmmmm.

(Told you it was brief!)

***When is our visit?***

383 days from today – March 30, 2010. The HLC Team arrives on April 18, 2011.

*We'll all sing and shout with glee.  
When the team arrives in 3 – 8 – 3 !*

*Tuesday Tidbits* is a way to provide information about the upcoming accreditation visit by the Higher Learning Commission to the Purdue North Central Campus. Since the visiting team is interested in ALL aspects of the campus and its operation, this is being sent to all employees. If you have any questions about the accreditation process, or ideas for future Tidbits, please let me know. Thanks!

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