

To: Self Study Team Members

From: Dr. Linda Duttlinger Chair, Self Study Team

Date: October 9, 2009

Topic: Minutes for the Self study Team Meeting on September 11, 2009

Agenda is included.

1. When an HLC visit is about 18 months away, the HLC liaison asks the institution to list expertise suggestions for the team members. I received our request for such information and submitted our requests. The expertise requested is supplied on a handout. (Included)

2. Membership in all the Criteria committees has been submitted. This was also discussed.

3. I presented several readily available examples of PNC documents that can be used in the Examples of Evidence. These included:
 - IRR 08-04 Comparison of the Strategic Plan of PNC and the Criteria for Accreditation of the HLC
 - IRR 09-07 Faculty and AP Staff Accreditation Satisfaction Study
 - IRR 09-09 and IRR 09-10 Reports of the APSAC and CSSAC surveysThese are available online using the shared drive.

4. Other accreditation visits for the campus are listed on the agenda. ABET had their visit this week and the results are favorable.

5. Committee Reports.
 - I reported on the Challenge Committee, the Change Committee, the Federal Compliance Chapter and the Snapshot project.
 - Phyllis Dranger reported on Criterion Five.
 - Dave Pratt reported on Criteria Three and Four
 - George Asteriadis reported on Criteria One and Two.

Next meeting is on Friday, November 20 1:00 in TECH 109