

To: Self Study Team Members
From: Dr. Linda Duttlinger
Chair, Self Study Team
Date: November 24, 2008

Topic: Minutes for the Self study Team Meeting on November 21, 2008

The agenda was presented and followed (attached).

I explained how the HLC Visit dates were determined and what they were. The dates are on the agenda. Hopefully, we will get the late April 2011 dates.

The next topic was the Annual Meeting of the HLC held in Chicago every spring. A handout (attached) about the "A-B-C's of H-L-C and its Annual Meeting" was presented and discussed. Anyone wishing to attend any part of the meeting should contact me as soon as possible. The limiting factor in the selection of who attends, is the budget allowed for travel.

Each committee gave a brief report on their activities. I presented a handout (attached) on the activities of the committee that is addressing the challenges presented by the 2001 site visit team. For additional information for each of the other committees, please contact the committee chairs. A written report from each committee is due for the December 12 meeting.

The meeting ended at 1:40 and two or three committees continued to meet.

The next meeting is on **Friday, December 12 at 1:00 in TECH 109.**