

To: Self Study Team Members
From: Dr. Linda Duttlinger Chair, Self Study Team
Date: March 20, 2009

Topic: Minutes for the Self study Team Meeting on March 20, 2009

The Faculty and Staff Accreditation Satisfaction Survey is currently waiting approval from the Human Subjects Committee in West Lafayette. When the approval is granted, the survey will be given. The subject of subgroups was brought up and a handout provided. (Note: 53. C should read "Tenure *Track* Faculty") The first four questions were acceptable. However, question 55 was generally thought to be dated. The idea of separating the group by some level of campus involvement was desirable. Linda will write some possible questions and send them out to the committee for general consideration. Additional comments are always welcome.

There was a brief discussion on the make up of the Criteria Committees. Each of the three committees should have reasonable and appropriate representation from each of the four colleges and the three major faculty committees. Professors Brady, Lehmann and Bjonback provided information on how faculty members are listed with committees. These committees for the 2009 - 10 academic year should be populated by the end of March.

There was a discussion on when the Self Study Team should meet next. The morning time slot, while the most popular with those that voiced an opinion earlier, is not proving to be a good time. Several committee members are teaching at that time. The committee decided that the next meeting will be on **Friday, May 1 at 1:00** instead of 9:00. Linda will contact the group about the room. Hopefully, as many members as possible will attend at that time. One of the things to discuss at that meeting is the option of meeting during the summer and if so, when?

Chancellor Dworkin would like the committee to consider doing a Special Emphasis option utilizing the Engagement activities of the campus. A Special Emphasis option is an HLC offering that requires additional work in one area and one of the Visiting Team members would be designated to help in that area. The group offered an idea to do many of the same things a special emphasis option would require but do it with a consultant of our choice and do it prior to the comprehensive visit. This way the topic would receive attention and we could use the consultant information and the campus review work for Criteria Five.