

To: Self Study Team Members
From: Dr. Linda Duttlinger
Chair, Self Study Team
Date: January 30, 2009

Topic: Minutes for the Self study Team Meeting on January 9, 2009

The agenda was presented and followed (attached).

Information for the Annual Meeting in April of 2009 was presented and various attendance options were discussed. Individuals interested in participating should contact Linda. (These options are on the Agenda)

The handout that was presented on January 8 at the Faculty Workshop was made available for those that did not receive one. (attached)

Accreditation Satisfaction Survey for 2009

A copy of the 2007 survey results was provided with a timeline for the 2009 survey. This survey is given to all salaried employees and covers the Core Components and some of the Examples of Evidence. Committees were encouraged to review the material used in the past survey and to submit additional Examples of Evidence that could be added to the 2009 instrument. (Timeline and Survey results are attached)

The dates for the spring meetings of the Self Study were presented. The responses to the request of the preferred times indicated that the early morning meeting was the preference of those that responded.

At the end of the meeting, each criteria and committee chair was asked for a brief report of the committees activities.

The next meeting will be on

Friday, February 6 9:00 am TECH 110