

Freshman PNC Words To Know

Academic Probation – Students may be placed on academic probation after their GPA drop below a certain point based on their student classification. This is a warning that the student is in danger of being academically dropped if the GPA is not raised to a satisfactory level. Specific GPA guidelines and additional information can be obtained at <http://www.pnc.edu/sa/probation.html>

Blackboard Vista – Software used for online courses. Many instructors also incorporate use into their classroom courses for possible online quizzes, tests, grade book, chat lines, homework or notes. For additional information, contact Information Services Help Desk. You may access additional information and online tutorials at <http://www.pnc.edu/distance/student-support.html>

Bursar – The university office that handles students accounts and billing. The Bursar's Office also cashes checks and sells stamps. For additional information, <http://www.pnc.edu/depts/br/>

Career Development – This Office assists students and alumni developing resume, cover letter, interview preparation or putting together an effective job search strategy. For additional information, contact Career Development. www.pnc.edu/careers

Chancellor – The person who is head of one campus of a university in the Purdue system.

CODO – CODO is an acronym for Change of Degree Objective. Students seeking to declare a change of major should complete a CODO form. For additional information, contact an academic advisor. <http://www.pnc.edu/academics/advisors.html>

Co-requisite – A course that is required to be taken at the same time as another course.

Credit Hour – A credit hour is equivalent to one hour of class time during a given week and is a unit of measure used to determine if a student meets the graduation requirements for their degree program. For additional information, contact the Registrar or your academic advisor. www.pnc.edu/ap/registra.html

Dead Week and Testing – Dead Week is the week before final exams. No course exams or tests should be given during Dead Week (with exception of lab exams) in order to allow students time to prepare for final exams. www.pnc.edu/ap/registra.html

Dean of Students – This is the office for the interpretation and regulation of policies and procedures as they apply to student life. This office provides services in academic advising, career counseling, disability accommodations, educational and personal counseling. For additional information, contact the Dean of Student's Office. www.pnc.edu/sa/index.html

DISCOVER – An online career skills test to offer guidance and information to help students make important career and educational decisions. For additional information, contact the Dean of Student's Office. www.pnc.edu/discover/index.html

Drop/Add – This is a 'time window' during which a student may change her/his semester schedule. For additional information, contact the Registrar's Office. www.pnc.edu/ap/registra.html

Encumbrance Fee – An additional fee charged to students who have not yet paid for the previous semester's fees or another miscellaneous item (i.e. printer units). For additional information, contact the Bursar's Office. www.pnc.edu/br/index.html

Excess Financial Aid - The remainder of student aid (grants and loans) after tuition and fees are paid. This can be in the form of a Change Check or Direct Deposit. For additional information, contact the Bursar's Office. <http://www.pnc.edu/br/payments.html>

Financial Aid Probation – When a student is at risk of losing financial aid, and different than academic probation, it is determined by a formula. If the number of classes completed with a passing grade divided by the number of classes attempted (including all withdrawals and F's) is less than 67%, then you are on financial aid probation. You have one semester to improve that percentage above 67% before not being able to use financial aid to pay tuition. For additional information, contact Enrollment Services. www.pnc.edu/financialaid

Full-time Student – A student enrolled for 12 or more credit hours per semester.

FYE (First-Year Experience) — An introduction to PNC and the resources and opportunities available to help students succeed; also a first course in college-level general education, and an introduction to the requirements and expectations of college study, through an interdisciplinary curriculum. <http://www.pnc.edu/academics/FYE/index.html>

GPA – This stands for Grade Point Average. Each grade is worth index points (see chart below).

Grade	Weight
A+, A	4xsem hrs=index pts
A-	3.7xsem hrs=index pts
B+	3.3xsem hrs=index pts
B	3xsem hrs=index pts
B-	2.7xsem hrs=index pts
C+	2.3xsem hrs=index pts
C	2xsem hrs=index pts
C-	1.7xsem hrs=index pts
D+	1.3xsem hrs=index pts
D	1.0xsem hrs=index pts
D-	0.7xsem hrs=index pts
E, F, EF, IF	0.0xsem hrs=index pts
P, N, I, PI, SI, W, WF, WN, WU, IN, IU, S, AU	Not included

For each course you have taken, multiply the number of semester hours for each course by the number of points for the grade you received. For example:

Course	Sem Hours	x	Grade	Index Points
ENGL 101	3		C (2)	6
BIOL110	4		C (2)	8
PSY 120	3		B (3)	9
MA 153	3		D (1)	3
	13 Sem Hrs			26 Index Points

Now, divide the number of index points by the number of semester units to get your semester GPA.

$$26 \text{ divided by } 13 = 2.0 \text{ GPA.}$$

Lost/Found – Items left somewhere on campus by students, staff, and faculty are taken to the campus police station to be claimed (found). www.pnc.edu/pd/

Lost/Found at PNC-Porter County – Items left in either of the buildings at PNC-Porter by students, staff, and faculty are put in the student lounge of each building at the end of each semester to be claimed (found). www.pnc.edu/portercounty

Panther News Network (PNN) – Student run news website and e-newsletter. <http://www.pncactivities.com/>

Part-time Student – This is a student who is enrolled for less than 12 credit hours per semester

Plan of Study (POS) – This is a four or five year plan of courses that will meet the requirements of the student’s chosen degree. This plan can be created by the student with the assistance of an academic advisor. <http://www.pnc.edu/academics/advisors.html>

Pre-requisite – A pre-requisite is a course that is required to be completed prior to taking a particular class.

Registrar’s Office – This office on a university or college campus is responsible for maintaining and transferring all students’ academic achievement records such as transcript, grade audits, enrollment verifications, and graduation requirements. www.pnc.edu/ap/registra.html

Self Service BANNER (SSB) – Students can log onto Banner within their student portal and view their personal information, register for courses, view their academic transcript, conduct business with the Bursar's Office, and review financial aid information.

Self Service BANNER (SSB) Registration – Students will sign up for classes online after an orientation to SSB with an advisor. http://www.pnc.edu/advising/SSB_Instuc_Advr.pdf

Service learning – A course-based, credit-bearing educational experience that combines community service with academic instruction as it focuses on critical, reflective thinking and civic responsibility. For additional information, contact the Center for Service Learning & Leadership. www.pnc.edu/csll

Student Organizations (Clubs) – Over forty clubs are currently active at PNC. Clubs are sanctioned by the Student Government and must have a constitution, by-laws, club advisor, etc. Anyone interested in forming a group or participating should contact the Office of Student Activities. www.pnc.edu/activities

Student Portal (My PNC) – Students log in by clicking on the PNC Portal link on the website home page, and then entering their username and password. The portal gives students access to their PNC e-mail account, Blackboard, Banner, campus calendar, events, etc.

Student Photo ID – A card that serves as proof of an individual's status with Purdue North Central. Students can have photo taken and ID made in the Enrollment Services Office, TECH 157

Student Success Center – This center offers academic support services to all PNC students. <http://www.pnc.edu/ssc/>

Student Support Services (sSs) – A federally funded TRIO program, in which professional staff assist students in meeting their academic goals, to make personal and career decisions, and participate in extracurricular activities. For additional information, contact Student Support Services. <http://www.pnc.edu/depts/s3/index.html>

Wash – The cancellation of a student's class schedule for non-payment or failure to confirm enrollment. For additional information, contact the Bursar's Office. <http://www.pnc.edu/br/index.html>

Volunteerism – Any one-time activity where the primary emphasis is on the service being provided and the primary intended beneficiary is clearly the service recipient. This activity may or may not be connected with an academic course or campus organization, and does not include the act of reflection. For additional information, contact the Center for Service Learning & Leadership. www.pnc.edu/csll or the Office of Student Activities www.pnc.edu/activities.

Withdrawal – To complete paperwork to withdraw from a class. For additional information, contact an academic advisor or the Registrar's Office. Refunds are time sensitive and students must submit completed paperwork to the Registrar's Office within the timeframe outlined in the catalog. For additional information, contact the Enrollment Services Office.

Work Study – A federally funded student aid program in which eligible students may earn money each semester working on or off campus. Monies are earned in the form of an actual paycheck, and not applied toward tuition. For additional information, contact Enrollment Services. www.pnc.edu/financialaid