

PURDUE
UNIVERSITY
NORTH CENTRAL

Office of the Vice Chancellor for Academic Affairs

Administrative Memorandum No. 3-2006

Dated September 21, 2006

FACULTY EVALUATION POLICY
(Replaces No. 1-2001 dated August 13, 2001)

On April 25, 1991, the Purdue University North Central Faculty Council approved the following policy statement which went into effect at the beginning of the 1991 fall semester:

To insure an accurate comparative system for the appraisal of faculty instructional delivery based on the evaluation of faculty and their courses by the students at Purdue University North Central, ALL faculty are required to give student evaluations at the end of EVERY semester in each course taught.

Therefore, all faculty – tenured, probationary, visiting, part-time and administrative and professional employees teaching on an overload basis – are now required to secure student evaluation data from their students before the end of each term and in each course. Existing evaluation instruments and administration procedures will continue to be used.

The purpose of this memorandum is to require that the results of this evaluation be reviewed by the college deans for ALL faculty – tenured, probationary, visiting, part-time and administrative and professional employees teaching on an overload basis. These evaluations should then be reviewed with appropriate department chairs in a timely manner. College deans should supply the Vice Chancellor for Academic Affairs with appropriate review of faculty with poor and excellent evaluations. The Vice Chancellor for Academic Affairs will review the evaluations for College Deans.



George T. Asteriadis

September 21, 2006

Date